
Facilitation Basics for Coastal Managers

Agenda

9:00 **Welcome & Introductions**
Training Context – Setting the Stage
Objective
Participants will understand the objectives of the training.

Introductory Facilitation Skills

Objectives

Participants will:

- Understand the role of the Facilitator.
- Learn and practice beginning facilitation skills.

Break

Planning the Meeting Objectives

Objective

Participants will develop objectives for a meeting.

12:30 **LUNCH**

More Facilitation Skills

Objectives

Participants will learn more Facilitation Skills

Making Your Meeting Great

Objectives

Participants will:

- Learn about the steps required to develop an agenda.
- Discuss how to incorporate the appropriate tools to reach each meeting objective.
- Work with a group to develop a process agenda.

Dealing with Disruptive Behaviors

Objectives

Participants will:

- Learn what motivates disruptive behavior and an intervention strategy to manage it.
- Practice an intervention strategy to manage disruptive behavior

5:00 **Adjourn**

